



**Dr. Ghanta Chandra Shekhar**  
Controller of Examinations

Lr. No. 148/Convocation/EB/2020

Date: 12-03-2020

**REVISED SECOND CONVOCATION NOTIFICATION**

The 2<sup>nd</sup> Convocation of Telangana University to be held in the month of **May/June-2020** for the conferment of Degree on the successful completion of Bachelor Degree, Master Degree and Doctoral Degree Courses of candidates who have completed and passed their examination conducted by this University during the academic years: 2013-14, 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19.

The Convocation fee amount Rs.600/-(Rupees Six Hundred Only) has to pay through B-Challan or Online Payment to the Account Number 31079102875, SBI, TG University Branch, Suddapally, IFSC CODE:SBIN0013804.(Mention Online Payment Journal/UTR Number or B-Challan Number in the Application Form).

The following is the schedule:

Sl. No.	Particulars	Date
1	Last date for submission of application form by the students to the Principals of the concerned colleges with a fee of <b>Rs.600/-</b>	31/03/2020
2	Last date for submission of application form by the students to the Principals of the concerned colleges with a late fee of <b>Rs.200/-</b>	08/04/2020
3	Last date for submission of convocation forms by the Principals of main campus/south campus/ affiliated colleges to the Controller of Examinations, TU.	16/04/2020

**Note:**

- The exact date, time and venue of the convocation will be notified in due course, in Newspaper/University website: [www.telanganauniversity.ac.in](http://www.telanganauniversity.ac.in).
- The convocation application can be downloaded from the University website [www.telanganauniversity.ac.in](http://www.telanganauniversity.ac.in).
- Application form duly filled in along with copy of Aadhar card, Marks Memo, Provisional Certificate of examination passed together with two latest passport size photos should be submitted to the Principals of the College concerned.
- The Principals of the respective colleges are requested to receive the filled in convocation application forms from the students and after verification including outstanding dues if any, submit to the Controller of Examinations, Telangana University.
- The candidate who have already taken their degree certificates are not eligible to apply. If they do so, the fee paid will not be refunded.
- Besides, the Candidate has to pay an **Alumni Fee Rs. 500/- (Rupees Five Hundred Only) Paid through B-Challan or Online Payment to the Account Number 31079102875, SBI, TG University Branch, Suddapally, IFSC CODE: SBIN0013804.** Which will be collected by the Principal of the concerned college separately dated not later than **31-03-2020**. The Principal in turn will submit to the Controller of Examinations as per the schedule given. The Alumni Registration form is attached to the Convocation form itself.
- Candidates who fail to submit application forms with the prescribed fee are required to obtain the Degree in Absentia.
- The Gold Medal recipients, Toppers of all courses and Ph.D. Degree Awardees will only be allowed to receive their degrees in person at the Convocation or by post in absentia, and rest of the Degree Certificate of Bachelor Degree and Master Degree Courses will have to collect from the office of the Controller of Examinations, Dichpally, Nizamabad after two weeks of the convocation held. The Provisional list of Gold Medal recipients and Toppers of all courses will be displayed on the Telangana University website [www.telanganauniversity.ac.in](http://www.telanganauniversity.ac.in).

**Sd/-**  
**Controller of Examinations**

**Copy to:**

- The P.S. to Vice-Chancellor, TU.
- The P.A. to Registrar, TU.
- All the Principals of UG and PG Colleges affiliated to TU.
- The Dean, Faculty of Arts/Commerce/ Business Management/ Science & Computer Science/Social Science/Law, TU.
- The Finance Officer, TU.
- The Director, Directorate of Academic Audit, TU.
- The Dean, College Development Council, TU.
- The Director, Publication Cell, TU.
- The Manager, State Bank of India, TU Campus Br. TU.
- The Public Relation Officer, TU.
- All the Sections of Examination Branch, TU.



**TELANGANA UNIVERSITY**  
**DICHPALLY, NIZAMABAD – 503 322 (TS)**

No.004 /REG/TU/NZB/2020

Date: 12-03-2020

**REVISED 2<sup>nd</sup> CONVOCATION NOTIFICATION**

The Second Convocation of Telangana University will be held in the month of May/June-2020. All UG, PG, and Ph.D. candidates who are qualified for the award of degree during 2013-2019 are hereby informed to apply through filled in application in the prescribed format to the Controller of Examinations, TU on or before **31-03-2020**. Only Ph.D. awardees, Gold Medal recipients and toppers of all courses will receive the degrees on the dais and others will have to collect from the office of the Controller of Examinations, TU. For details and application form can be obtained from website: [www.telanganauniversity.ac.in](http://www.telanganauniversity.ac.in)

Sd/-  
**REGISTRAR**



# Telangana University

Dichpally, Nizamabad - 503 322 T. S.  
A State University Established under the Act No.28, A.P.,  
Recognized by UGC under 2(f) and 12(B) of UGC Act, 1956  
(Accredited by NAAC with 'B' Grade)

Enclose extra Two  
Passport size latest photo

B-Challan No. or Online Payment  
Journal / UTR No.

## IN PERSON APPLICATION FORM FOR ADMISSION TO THE UNIVERSITY SECOND CONVOCATION

The applicant should note that the information required under various columns given below is furnished by him/her correctly and the identity certificate should be duly completed and certified as required thereon.

### Note:

- i) If the details given by the candidate are incorrect, the application will be rejected and the pass for admission to convocation will not be issued.
- ii) Incomplete forms will be rejected.
- iii) Enclose the copy of Aadhar Card, Marks Memo, Provisional Certificate of Examination, duly attested by the Principal where the candidate studied.
- iv) Filled in Convocation Application form received after the due date will be treated only as "IN ABSENTIA" Through the candidate may have marked it as 'IN PERSON'.

Affix a Passport  
Size latest photo  
Duly attested by  
the principal  
concerned

Degree for which Application is made: \_\_\_\_\_

Aadhar No. of the Candidate: \_\_\_\_\_

As per previous Educational Qualifications

Name of the Candidate: \_\_\_\_\_  
(Block Letters)

As per previous Educational Qualifications

Father's Name: \_\_\_\_\_  
(Block Letters)

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

### Details of Examination Passed (UG & PG)

Course	Name of the College & Address	Roll No.	Month & Year of Passing	Division

### Details of Ph.D. Course

Faculty	Subject	Date of Admission	Date of Degree Awarded	Name of the Supervisor	Title of the Ph.D. Topic

The candidate should attend the Convocation wearing white dress with appropriate badges prescribed them.

Date:

Full Signature of the Candidate

**Enclosures to the application:**

1. The B-Challan or Online Payment Receipt of Prescribed fee.
2. Photo Copy of the Student's Aadhar Card.
3. Photo Copy of the Memorandum of Marks.
4. Photo Copy of the Provisional Certificate.
5. Soft Copy of Students Pass port size photo (in JPG or JPEG format).

(To be filled in by the Office of the Controller of Examination, Telangana University, Dichpally, Nizamabad)

The Candidate has fulfilled all the academic requirements for the award of \_\_\_\_\_

Degree in \_\_\_\_\_. The candidate has secured \_\_\_\_\_ class.

Date:

CONTROLLER OF EXAMINATIONS

(To be filled in by the Office of the Registrar, Telangana University, Dichpally, Nizamabad)

1. The award of Degree to the applicant was endorsed by the Academic Senate at its meeting held on \_\_\_\_\_.
2. The executive Council approved the award of Degree to the applicant at its meeting held on \_\_\_\_\_.
3. Degree bearing number \_\_\_\_\_ was awarded to the applicant at the Convocation held on \_\_\_\_\_.
4. Fee particulars entered in register at page No. \_\_\_\_\_ on \_\_\_\_\_.
5. The Degree certificate may be issued.

Date:

REGISTRAR

The Degree Certificate bearing No. \_\_\_\_\_ is dispatched on \_\_\_\_\_

Dispatching clerk

**IDENTIFICATION CERTIFICATE**

(To be signed by the Principal / Secretary of the college concerned)

Full Signature of the Candidate \_\_\_\_\_

I certify that I know the candidate, who has signed on this certificate in my presence. He/She bears the following Identification Marks:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

Date: \_\_\_\_\_

Full Signature with  
Stamp & Designation

Received the Graduate's pass and Received the \_\_\_\_\_ Degree certificate.

Full Signature of Candidate \_\_\_\_\_

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**TELANGANA UNIVERSITY ALUMNI ASSOCIATION (TUAA)**

**RECEIPT FOR ALUMNI FEE**

Alumni Fee Rs. 500/- (Rupees Five Hundred Only) Paid through B-Challan or Online Payment Account Number 31079102875, SBI, TG University Branch, Suddapally, IFSC CODE: SBIN0013804.

B-Challan/Online Payment Journal/UTR No. \_\_\_\_\_ Date: \_\_\_\_\_

**DETAILS OF ALUMNI MEMBER:**

Name of the Student	:	_____
Course & Year of Passing Examination	:	_____
H.T. No.	:	_____
Aadhar Number	:	_____
Gender (M/F)	:	_____
Date of Birth	:	_____
E-mail ID	:	_____
<b>Address:</b>		
H. No.	:	_____
Village & Mandal	:	_____
District	:	_____
State	:	_____
Pin Code	:	_____
Contact Number	:	_____

Receiver Signature