



**DIRECTORATE OF ACADEMIC AUDIT
TELANGANA UNIVERSITY, NIZAMABAD-503 322, T.S.**

(Established under the Act 28 of 2006. A.P.)

**Application form for Re-admission into UG / PG & B.Ed Courses at
University / Constituent / Affiliated Colleges for the Academic Year 2018 - 2019**

1. *Name of the Candidate* :
2. *Father's Name* :
3. *Course: Roll / Hall Ticket No.* :
4. *Readmission sought into the Semester / Year* :
5. *Particulars of the course*
 - a) *Date & Academic Year of first admission into the course* :
 - b) *Date & Academic Year of discontinuation of the course* :
 - c) *Reasons for discontinuation* :
 - d) *Particulars of other course studied during discontinued period of this course* :
6. *Application Processing Fee (Rs. 1000/-) Particulars* : D.D No., Date:
7. *Enclosures to be appended*
 - a) *Processing Fee paid through Challan Registrar Affiliations Account (A/c.No. 31938794178), Telangana University, Nizamabad.*
 - b) *Copy of Memorandum of Marks of all the Semesters appeared / passed.*
 - c) *Copy of the Transfer Certificate.*
 - d) *Caste Certificate in case of BC, SC & ST students.*
 - e) *Statement showing the subject wise attendance duly signed by teachers and forwarded by the Principal concerned.*

Signature of the Student

(to be filled by the office of the Principal concerned)

- *Commencement of classes for the Semester / Year to be readmitted*
- *Whether the candidate promote to the Semester*
- *Whether the candidate appeared for the exams of the Semester for promotion to next Semester*
- *Recommended / Not recommended as per the eligibility criteria*

Section I/C

Superintendent

**Signature of the Principal
(with College Seal)**

(for Office Use by the Directorate of Academic Audit, Telangana University, Nizamabad)

Candidate is eligible / not eligible / application kept in abeyance due to the following reasons:

1. *Not enclosed the relevant documents*
2. *Not promoted to higher Semester / Year of Study*
3. *Not having the required attendance*
4. *Not paid the requisite Processing Fee*

DIRECTOR

FORM 'A'

TELANGANA UNIVERSITY NIZAMABAD – 503 322 (TS)

APPLICATION FORM FOR ADMISSION ON TRANSFER INTO II / III YEAR OF B.A / B.Com / B.Sc DEGREE COURSE UNDER THE JURISDICTION OF TELANGANA UNIVERSITY (To be filled by the candidate only)

NOTE:- Before filling the Application Form, read carefully the instructions and information given over leaf

1	Full Name (in Block Letters)									
2	Father's/Guardian's Name and Occupation									
3	Applicant's permanent address									
4	Particulars of Fees :-									
	D.D No.	Date			Amount			Bank / Branch		
5	Particulars of the Course of Admission on transfer sought (Please put tick mark in the Box)	Course			Year			Medium		
		B.A	B.Com	B.Sc	I	II	III	EM	TM	UM
6	Name and address of the College where the candidate intends to seek admission on transfer									
7	Subjects studied in Degree Course									

I Year			II Year		
Subjects	Passed / Failed	Marks	Subjects	Passed / Failed	Marks
Part I			Part I		
English			English		
Second Language ()			Second Language ()		
IHC			Science & Civilization		
Part II (Optionals)			Part II (Optionals)		
1			1		
2			2		
3			3		
8	a) Name and address of the College where last studied				
	b) Course and Class				
	c) Year of Study				
9	Reasons for transfer (In case of transfer of Parent/Guardian, enclose a copy of certificate in proof of the same)				

DECLARATION BY THE CANDIDATE

I declare that the facts mentioned above are true to the best of my knowledge. I fully understand that my admission will be cancelled in case any of the information furnished by me is found to be false.

Date: _____

Signature of the applicant

CERTIFICATE TO BE SIGNED BY THE PRINCIPAL WHERE THE CANDIDATE IS PRESENTLY STUDYING

I have NO OBJECTION to relieve Mr. / Ms _____ a student of _____ year degree course of this college in the event of his/her admission on transfer to any other college.

Date: _____

Signature of the Principal

CERTIFICATE TO BE SIGNED BY THE PRINCIPAL OF THE COLLEGE WHERE ADMISSION IS SOUGHT

I have NO OBJECTION to join Mr. / Ms _____ S/o. \ D/o. _____ into II / III year _____ Course in our college on transfer against the existing vacancies. This will not in any way exceed the approved ceiling strength viz () of the _____ class of this college.

There is a provision for teaching the following subjects opted by the candidate.

1. English
2. Second Language ()
3. Indian Heritage & Culture
4. Science & Civilization

OPTIONALS

- i) _____
- ii) _____
- iii) _____

Date: _____

Signature of the Principal / College in which Admission is sought (with office seal)

NOTE: THE UNIVERSITY RESERVES THE RIGHT TO CANCEL THE ADMISSION OF THE CANDIDATE AT ANY STAGE AS AND WHEN IT IS DETECTED THAT THE ADMISSION ON TRANSFER IS AGAINST THE RULES.

INSTRUCTIONS AND INFORMATION TO THE CANDIDATES

1. Transfers are not permissible into first year degree course.
2. Transfers from Distance Education Mode to regular colleges are not permissible.
3. Transfers are permitted only into II / III year of Degree Course (with due consent of Principals concerned and subject to availability of seats) with the prior approval of the University from one District to another District to City or vice-versa under the jurisdiction of TU.
4. Admission on transfer shall not be made by the Principals directly without the prior approval of the University.
5. Candidates are required to pay of Rs.3000/- (Rupees Three thousand only) towards transfer fees payable through Challan from SBI,TU only.
6. Transfer applications shall not be entertained without the following:
 - i. Consent of the Principals concerned.
 - ii. Xerox copies of the Memorandum of Marks of I and / or II year degree course.
 - iii. Registrar Affiliation Account 31938794178 Rs 3000/-Telangana University”
7. Transfer applications received after the last date prescribed shall not be entertained.

FORM 'B'
TELANGANA UNIVERSITY
NIZAMABAD – 503 322 (TS)

**APPLICATION FORM FOR ADMISSION ON TRANSFER INTO II / III YEAR OF
B.A / B.Com / B.Sc. DEGREE COURSE FROM OTHER UNIVERSITIES**
(To be filled by the candidate only)

NOTE:- BEFORE FILLING THE APPLICATION FORM, READ CAREFULLY THE RULES FOR TRANSFER OF STUDENTS FROM OTHER UNIVERSITIES ENCLOSED.

1	Full Name (in BLOCK LETTERS)									
2	Father's/Guardian's Name and Occupation									
3	(A) Applicant's postal address									
	(B) Applicant's permanent address									
4	Particulars of Fees :-									
	D.D No.	Date	Amount			Bank / Branch				
5	Particulars of the Course of Admission on transfer sought (Please put tick mark in the Box)	Course			Year			Medium		
		B.A	B.Com	B.Sc	I	II	III	EM	TM	UM
6	Name and address of the College where the candidate intends to seek admission on transfer									
7	Details of Subjects studied in Degree Course at the Parent University	Please furnish the details in the table given below								

I Year			II Year				
Subjects	Passed / Failed	Marks	Subjects	Passed / Failed	Marks		
Part I			Part I				
English			English				
Second Language ()			Second Language ()				
IHC			Science & Civilization				
Part II (Optionals)			Part II (Optionals)				
1			1				
2			2				
3			3				
8	a) Name and address of the College where last studied						
	b) Course and Class						
	c) Year of Study						
	d) Date of leaving (enclose T.C)						
9	Whether eligible for promotion to II year at the Parent University (enclose letter of authority)			<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px 10px;">Yes</td> <td style="padding: 2px 10px;">No</td> </tr> </table>		Yes	No
Yes	No						
10	Reasons for transfer (In case of transfer of Parent/Guardian, enclose a copy of certificate in proof of the same)						

DECLARATION BY THE CANDIDATE

I declare that the facts mentioned above are true to the best of my knowledge. I fully understand that my admission will be cancelled in case any of the information furnished by me is found to be false. I am enclosing Xerox copies of :

1. Memorandum of Marks of Intermediate Examination or its equivalent.
2. Memorandum of Marks of 1st / 2nd Year of 3 YDC.
3. A copy of the syllabus of 1st / 2nd year Degree Course studied at the Parent University.
4. Migration Certificate from the Parent University.
5. Transfer Certificate from the College where last studied.

Date: _____

Signature of the candidate

CERTIFICATE TO BE SIGNED BY THE PRINCIPAL OF THE COLLEGE WHERE ADMISSION IS SOUGHT

I have NO OBJECTION to admit Mr. / Ms _____
S/o. \ D/o. _____ into II / III year _____
Course in our college on transfer from _____
(College/University) against the existing vacancies. This will not in any way exceed the approved ceiling strength viz () of the _____ class of this college.

There is a provision for teaching the following subjects opted by the candidate.

OPTIONALS

- | | |
|---------------------------------------------|------------|
| 1. English | i) _____ |
| 2. Second Language ()
(To be indicated) | ii) _____ |
| | iii) _____ |
| 3. Indian Heritage & Culture | |
| 4. Science & Civilization | |

Date: _____

Signature of the Principal / College in which
Admission is sought (with office seal)

NOTE: THE UNIVERSITY RESERVES THE RIGHT TO CANCEL THE ADMISSION OF THE CANDIDATE AT ANY STAGE AS AND WHEN IT IS DETECTED THAT THE ADMISSION ON TRANSFER IS AGAINST THE RULES.

INSTRUCTIONS AND INFORMATION TO THE CANDIDATES

1. Transfers are not permissible into first year degree course.
2. Transfers from Distance Education Mode to regular colleges are not permissible.
3. Transfers are permitted only into II / III year of Degree Course (with due consent of Principals concerned and subject to availability of seats) with the prior approval of the University.
4. Admission on transfer shall not be made by the Principals directly without the prior approval of the University.
5. Candidates are required to pay of Rs.3000/- (Rupees Three thousand only) towards transfer fees payable through Challan Registrar Affiliation Account 31938794178 from SBI only.
6. Transfer applications shall not be entertained without the following:
 - i. Consent of the Principals concerned.
 - ii. Xerox copies of the Memorandum of Marks of I and / or II year degree course.
7. Transfer applications received after the last date prescribed shall not be entertained.

GUIDELINES FOR READMISSION

PG Courses:

1. The candidates who were detained for not putting up required percentage of attendance (i.e. 75%) in a particular semester is however eligible to seek readmission in the same semester provided he/she has at least 40% attendance in each paper.
2. The candidates who have put up required % of attendance and not applied for the examinations or not appeared for any of the papers are also eligible to seek readmission in the same semester.
3. The candidates have to not only put in 75% of attendance and register for examination for each semester but also to appear for at least 1 paper in each semester for promotion to the next semester.
4. The candidates are eligible for readmission only for one time. It cannot be given again and again.
5. Readmission will be provided only the candidates who have completed 50% of the total papers of the previous year.
6. While forwarding the application of such candidates, it is to be noted on the application the following particulars for consideration subject to the above norms.
 - i) Particulars of attendance of the candidate in each paper duly signed by the teachers concerned and attested by the Principal of the College as the case may require.
 - ii) If the results of a semester are not declared at the time of seeking readmission, the Principal has to certify whether the candidate appeared any of the papers in that semester and eligible for promotion to next semester / insist the candidate to get the certification from the Examination Branch.
 - iii) Ascertaining of enclosures of attendance statement, memorandum of marks or certification of attendance and T.C. etc.
7. All the eligible candidates have to apply for readmission well in advance i.e. within 4 weeks from the date of commencement of classes.
8. Application Processing Fee Rs.1000/- to be paid through Online or D.D. drawn in favour of Registrar Affiliations Account (A/c. No. 31938794178), Telangana University, Nizamabad.
9. At the time of readmission, if the candidate is not eligible for Scholarship, he/she is liable to pay the entire fee of that course.
10. Readmission will be provided within 4 years for 2 year course, 6 years for 3 year course and 10 years for the candidates of 5 years course.

Note: All the readmission cases are to be forwarded to the University for approval before the stipulated date.

UG Courses:

Readmissions are given in the following circumstances:

1. Candidates who did not put in the required attendance in a year of a course and thus detained.
2. Candidates who did not pass in the required number of papers (at least 50% of the total papers) and thus detained.
3. Candidates after completing a year did not continue their studies in the next immediate year on personal / health grounds but desired to continue their studies after a short break.
4. Candidates who, after completing a year of the course but taken T.C to join some other course and, come back to continue the earlier course.
5. All the eligible candidates have to apply for readmission well in advance i.e. within 8 weeks from the date of commencement of classes.
6. The candidates are eligible for readmission only for one time. It cannot be given again and again.
7. Application Processing Fee Rs.1000/- to be paid through Online or D.D. drawn in favour of Registrar Affiliations Account (A/c. No. 31938794178), Telangana University, Nizamabad.
8. At the time of readmission, if the candidate is not eligible for Scholarship, he/she is liable to pay the entire fee of that course.
9. Readmission will be provided within the period of double the duration of the course (i.e. 6 years from the date of I Year admission).

Note: All the readmission cases are to be forwarded to the University for approval before the stipulated date.